

**F.No.13-2/2020-ACABC/EM-(E-84041)**  
**Government of India**  
**Ministry of Agriculture & Farmers Welfare**  
**Department of Agriculture & Farmers Welfare**  
**(Extension Division)**

Room No. 244-A, Krishi Bhawan  
New Delhi-110001

Dated: the 30<sup>th</sup> October, 2024

**CIRCULAR**

**Subject: Agri-Clinic and Agri- Business Centres (AC&ABC) – Effective monitoring of scheme implementation – Instructions to NTIs-reg.**

Subsequent to the revision in cost norms for AC&ABC programme, all the active NTIs shall be monitored to strictly follow the instructions given below.

**1. Krishi Mapper:**

1.1. As Krishi Mapper is useful in knowing the geographical distribution of NTIs and Agri-ventures across the country and useful for effective planning & efficient execution of the scheme. It is mandatory for all NTIs to register in Krishi Mapper and feed all the details of NTI and all Agri-ventures established by candidates trained in respective NTI.

1.2. Here after, Training batches are to be allotted to only those NTIs registered in Krishi Mapper and updated all the required information in Krishi Mapper and AC&ABC MIS portal.

1.3. To comply with the above conditions, all the active NTIs must follow Clause 7.1 of the extant guidelines.

**2. Handholding Support:**

2.1. It is to be ascertained that NTIs give constant handholding support to candidates trained from their Institutions for establishing Agri- ventures.

2.2. Revised cost norms provide almost double the incentive to NTIs for their handholding support to candidates trained under NTI. Hence, it is mandatory to take meticulous efforts on each and every step of Handholding support ie., DPR preparation, Venture Establishment, Loan Sanction and Subsidy release.

2.3. NTIs are accountable for giving handholding support to all candidates trained and established agri-ventures and proper record for all documentation should be maintained and it is subjected for verification by MANAGE and Ministry at any point of time.

**3. MIS portal Data:**

3.1. It is mandatory for all NTIs to update the scheme related data in AC&ABC MIS portal including details of training programme, candidates' information, venture establishment, loan and subsidy details etc.

3.2. It is to be ascertained that there is no any mismatch in the data provided in AC&ABC MIS portal and the portal, agriclinic.net of MANAGE.

3.3. Release of funds to NTIs is to be based on the progress being reflected in the AC&ABC MIS portal & Krishi Mapper.

**4. MoU between MANAGE and NTIs:**

4.1. It is compulsory for all the NTIs to sign MoU with MANAGE in standard format as per AC&ABC guidelines. Further renewal of the MoUs, once in 3 years is to be monitored strictly. NTIs not having valid MoU signed with MANAGE, are not eligible to get training allotment.

4.2. A Copy of MoU should be produced to MANAGE before getting the Training batch allotment.



**5. Training Programme Number allotment:**

5.1. Batch number and Training Programme number for each training are to be allotted at least ten days before the starting of training programme.

5.2. The training programmes are to be reflected under the "Ongoing Training Programme" module of both AC&ABC MIS portal and MANAGE AC&ABC website, from the very first day of training programme.

**6. Experts for curriculum:**

6.1. Identification of experts for relevant topics and engaging them to take class on relevant topic during the training programme is important. The list of experts with contact details of them should be updated from time to time and maintained at each NTIs.

6.2. Honorarium for staff and officers of training institute should be transferred to their account electronically and proof of the same should be produced for claiming the amount.

**7. Field Visits:**

7.1. NTIs have to arrange field visits for the trainees as per training schedule in order to get exposure to advance technologies and Hi tech Agricultural practices.

7.2. Advanced machineries and functioning of agriculture machineries may be demonstrated during their field visits.

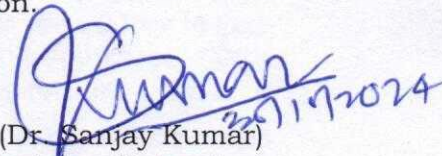
7.3. Field Visits may be arranged only on the days mentioned in the training schedule. Frequent changes in date for field visit should be avoided.

**8. Boarding & Lodging facility at NTI:**

8.1. Candidates undergoing training under AC&ABC scheme should be provided with good staying facilities within the NTI premises or nearby location.

8.2. Revised cost norms for food and accommodation have been doubled and it should be utilized fully on that purpose to provide quality boarding and lodging facility.

8.2. Healthy and hygienic food and accommodation facilities should be provided to the candidates attending training programme, as per the provision.

  
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