



National Level Workshop for Nodal Training Institutes
Under Central Sector Scheme
Agri-Clinics and Agri-Business Centres (AC&ABC) Scheme
March 16th to 17th 2023



The central sector scheme of Agri-Clinics and Agri-Business Centres (AC&ABC) was launched in 2002 to provide value-added extension services to farmers through self-employed Agriculture and allied graduates/diploma holders by providing training and handholding support. So far, 84783 graduates/diploma holders have been trained, among them 37015 have set up agricultural clinics and agricultural business ventures. The credit for this achievement also goes to dedicated Nodal Officers and training institutes.

In order to review, introspect and move forward, a two-days national-level workshop for Nodal Officers and Training Coordinators was conducted on 16th and 17th March, 2023 at MANAGE, Hyderabad under Agri-Clinics and Agri-Business Centers Scheme. A total of 137 participants Nodal Officers, Training Coordinators representing 21 states along with MANAGE faculty and Consultants were participated in workshop.

The workshop was inaugurated by the Chief Guest, Dr. K Sajith Kumar, Director (Farm Information), Director of Extension, Ministry of Agriculture & Farmer's Welfare, Govt. of India and Dr. P Chandra Shekara, Director General, MANAGE, Hyderabad, Dr. Shahaji Phand, Principal Coordinator, Agri-Clinics & Agri-Business Centres Scheme and Dr. K. Sai Maheshwari, Assistant Director.

Dr. Shahaji Phand, Principal Coordinator, AC&ABC has welcomed the Chief Guest and briefed about sessions and activities to be conducted in two days.

Dr. P. Chandra Shekara, Director General, MANAGE, Hyderabad reviewed the objectives of the Agri-Clinics and Agri-Business Centres scheme and briefed about its fulfillment.

1. To supplement efforts of public extension by necessarily providing extension and other services to the farmers on payment basis or free of cost as per business model of agripreneur, local needs and affordability of target group of farmers;
 - ✓ More than 36000 Agripreneurs are serving not less than 2.5 Crore farmers, this figure was evaluated by third parties.
2. To support agricultural development
 - ✓ The scheme has attracted and retained qualified professionals in rural areas.
 - ✓ 28 percent addition of income to farmers – this figure was evaluated by third parties.
3. To create gainful self-employment opportunities to unemployed agricultural graduates, agricultural diploma holders, intermediate in agriculture and biological science graduates with PG in agri-related courses.
 - ✓ Agripreneurs provided employment for at least 6 persons per Agripreneur.

The chief Guest of workshop, Dr. K. Sajith Kumar, Director (Farm Information), Director of Extension, Ministry of Agriculture & Farmer's Welfare, Govt. of India briefed about major issues and suggestions in implementation of AC&ABC Scheme.

Important instructions and suggestions to NTIs for effective implementation of AC&ABC Scheme.

1. To enhance credit flow in AC&ABC scheme:

The NTIs have to attend SLBC meeting at State Level & DLCC Meetings at district level along with documentary proof of pending loan applications. The MANAGE is already participating in state level meetings. The report of such participation needs to submit to MANAGE.

2. Promotion of AC&ABC Scheme:

It has been observed that, some of the NTIs are facing problem to get eligible candidates. Therefore, the NTI's are advised to conduct an offline sensitization workshop in collaboration of agricultural degree and diploma colleges inviting alumni to make awareness about AC&ABC Scheme for every batch. The information about such workshop necessarily sent to respective consultant and MANAGE faculty and seek their involvement offline/online. Further, in the cost norms of AC&ABC revised guidelines 2018, there is a provision of Rs. 300 per candidate for pre-training activities like correspondence, advertisements, screening & publicity. The report of such activities needs to submit to MANAGE while requesting screening of candidates.

3. Efforts to achieve 100 % success rate:

- The NTIs have to give more emphasis on candidate's selection process. The selection process of candidates necessarily be conducted physically, involving more business management experts. The NTIs may conduct preliminary screening through online Business Management Aptitude Test or similar test and take the decision accordingly along with MANAGE consultant/faculty.
- The MANAGE will explore the possibility to deposit Rs. 500/- at the time registration of candidates on MIS portal. So only interested and serious candidates will apply for the training under scheme.
- The NTIs have to involve established agripreneurs, local bank and NABARD officials in screening of candidates and during the training program to ensure right selection, guidance on business ideas as well as DPR preparation.
- The NTIs have to give wide publicity of their successful candidates through e-bulletin, print, electronic and social media to motivate the other potential

candidates. An annual report of such activities will be shared with MANAGE before 31 March of each year.

4. Up-dation of AC&ABC- MIS data:

The NTIs have to update pending data of established ventures, sanctioned loans and subsidy released. It has been instructed to NTIs that, from April 2023, performance of NTIs will be evaluated based on data reflected in MIS Portal.

5. Submission of financial claims in stipulated time frame:

The NTIs has to submit the financial claims as per stipulated time frame under AC&ABC revised guideline 2018.

- NTI should claim 1st Installment (60%) of training cost, 10 days after inauguration of training program with required documents.
- NTI should claim 2nd Installment (40%) of training cost, 15 days after valedictory of training program with required documents.
- NTI should claim 1st Hand Holding payment of Rs. 2500/- per trainee after submission of DPR on JanSamrth portal followed by NTIs must submit Utilizations Certificate within a year from the date of completion of respective training programme
- NTI should claim 2nd hand holding payment as and when prescribed success rate (50%) will be achieved.

MANAGE instructed NTIs to submit the said claims of payment within the cited stipulated time frame with necessary supporting documents. MANAGE will impose an appropriate penalty in case of violence of time frame.

Major issues raised in workshop by Nodal Officers and solutions / suggestions given

S. No	Issues Discussed	Suggestions / Solutions given
1.	Eligibility criteria to be extended to courses like Biological Sciences – Botany, Zoology, Biotechnology, Micro biology.	<ul style="list-style-type: none"> • One of the objective of the scheme is to provide employment to the unemployed agricultural graduates and diploma holders and therefore inclusion of biological sciences may not be feasible. However, state specific qualifications can be added, if needed after approval of revised AC&ABC guidelines, which is in process. • MANAGE certified One-year Diploma in “Agricultural Extension Services for Input Dealers (DAESI) Program” is eligible under AC&ABC scheme to enroll for training program.
2.	ACABC Certificate to the trained candidates has to be given on 42 nd day to avoid the delay in uploading of loan applications in Jan Samarth Portal.	<ul style="list-style-type: none"> • On 25th day of training program the process of certificate preparation approval will be started at MANAGE • On the 30th day of the training programme, all eligible candidates’ certificates of enrolled trainees will be sent to the respective Nodal Training Institution. • On 45th day of training program a consent email will be sent to NTI for distributions of certificate for eligible trainees • The non-eligible trainee’s certificate will be kept with the NTI custodian and sent back to MANAGE.
3.	Integration of Pan-card & loan application related documents in MIS portal during candidate registration.	<ul style="list-style-type: none"> • The communication will be made with NIC by MANAGE through Directorate of Extension, MoA&FW in this regard. • The NTIs have to verify the documents of the candidates, w.r.t. his/her eligibility for AC&ABC training as well as documents required to fulfill the eligibility to upload loan application on Jan Samarth Portal on day first, on arriving of candidates at Nodal Training Centre. • The NTI will submit undertaking in this regard in prescribed format. (Attached)
4.	There is need to give option to search newly selected candidates in NTI login on MIS portal in order to approve their selection and also option to download list of selected candidates in excel format.	The communication will be made with NIC by MANAGE through Directorate of Extension, MoA&FW in this regard

5.	The Nodal Officers requested to consider candidate's Jan Samarth Portal unique ID as basis for the release of first Handholding Payment instead of present document Performa A	The issue is examined and it was decided that, Performa A is required for record purpose for MANAGE to release first Handholding Payment, further one column will be created in Performa A for mentioning of candidate's Jan Samarth Portal unique ID.
6.	Some of the bank and branches are visible in Jan Samarth Portal.	The NTIs will submit details of such bank and branches to concern consultant and a compilation of same will be sent to Directorate of Extension, MoA&FW on monthly basis for inclusion in Jan Samarth Portal by concern authority. The details of the banks in the Performa attached may be provided by NTIs.
7.	The NTIs raised concern for validation of DPR	<ul style="list-style-type: none"> The reference DPR for all 32 Agri-activities sent to SBI-Headquarter. The Vetting of DPRs is under progress. MANAGE is taking follow-up. The Model DPR copies of all 32 Agri-activities will be made available on AC&ABC website once received.
8.	The NTIs asked to prepare checklist of documents to upload on Jan Samrath Portal for loan and to release subsidy from NABARD.	The checklist of documents is already sent to NTIs though mail and WhatsApp's group, it also discussed in workshop and sent again to NTIs through mail.
9.	In view of MoU with various bank at national and state level, the NTIs asked about point of contact person of respective bank and NABARD at district level.	The MANAGE has already submitted contact details of Nodal Officers and CAD State consultants to respective bank and NABARD. The response is awaited and MANAGE is taking follow-up. It will be made available to NTIs.
10.	The NTIs raised concern for online claim of subsidy	As per the information received from related sources, this option will be available in Jan Samarth Portal. MANAGE will take follow-up of same.
11.	The NTIs raised concern about damage of NTIs property by AC&ABC trainees during training program and also discontinuation of some of the candidates in between training program. In view of, the NTIs requested to permit collection of caution money/ original documents from the selected candidates, who are attending training, which will be refunded/ given back if there is no any property damage and or successful completion of training program by candidate.	As per AC&ABC revised guidelines 2018, there is no such provision. The NTIs may take appropriate measures to safeguard the objectives of the AC&ABC scheme as well as to safeguards their property.
12.	The NTIs requested for single comprehensive portal in place of MIS, ACABC, Jan Samarth, AIF etc.	The mentioned portals are managed by different organizations for various purpose apart from AC&ABC scheme. Moreover there is a security concern of these portals. So may not be possible to develop such comprehensive portal.

13.	The NTIs raised concern on forming of AC&ABC Agripreneurs association at different level	<ul style="list-style-type: none"> • The issue is discussed among Nodal Officers, Agripreneurs, Consultant, DG-MANAGE, Principal Coordinator, AC&ABC and Ministry representative. • The process of Association formation is initiated, Mr. N. G. Kamath, Nodal Officer of Krishna Valley Advanced Agricultural Foundation will take lead in formation of association. • The MANAGE has submitted the contact details of NTIs to Mr. Kamath • The Nodal Officers of NTIs has advised to submit name and contact details of one active Agripreneur. • A WhatsApp's group will be created of Nodal Officers and one active Agripreneur from each NTIs, which will be beginning of association formation. • Further, Mr. Kamath will open association bank account and contribute Rs. 60000/- (Rs. 10000/- per NTI) as corpus fund. • One outreach specialist will be employed, who will contact the AC&ABC agripreneurs based on the contact details provided by NTIs and MANAGE and take follow-up for association membership. The process will completed in 6 month time. • All the NTIs are advised to contribute Rs. 10000/- toward corpus funds to meet out salary and other expenses in the process of association formation. • The MANAGE will organize "Agripreneur's Meet" to facilitate networking and business expansion among them at MANAGE. The AC&ABC Agripreneur's, who having an annual business turnover of 1 cr. or more in last three years (2020-21 to 2022-23) will be invited. The MANAGE will pursue these Agripreneur's for membership during the meet. The "Agripreneur's Meet" will be organized within 6 months of time. It is to clarify that Agripreneurs Association is voluntary initiative of NTIs in professional interest and not part of ACABC Scheme implementation.
14.	Ways to involvement of agripreneurs in extension activities	<ul style="list-style-type: none"> • The NTIs have to facilitate involvement of Agripreneurs in ATMA at local level and ensure to Agri-advisory service delivery.

		<ul style="list-style-type: none"> • The NTIs have to facilitate linking of Agripreneurs with FPO, SHG, Cooperatives, FIG, CIG, etc., intended to support farming community with agri-extension advisory • MANAGE and NTI both will facilitate linking Agripreneurs with Gol and State schemes for delivery of input and extension services.
15.	Release of second handholding to the established ventures.	<ul style="list-style-type: none"> • The NTIs has to submit Annexure I & III to claim 2nd Handholding amount. • Annexure II contains type of evidence documents of each venture to be submitted by NTI to claim 2nd Handholding. • The NTI have to submit pre-signed receipt to MANAGE in prescribed format. • The NTI has to submit Performa B as compulsory document to claim 2nd Handholding for updating both database. • The details guidelines are attached.
16.	Release of incentives to the NTIs.	<p>Incentives to the NTIs: NTIs with cumulative and respective batch success rate of more than 50 percent are eligible to get an additional incentive of Rs. 2000/- per candidate for every candidate established after 50% success rate, reported in respective batch. The details process has worked out (Annexure-A)</p>
17.	Release of incentives to the candidates	<p>Incentives to the candidates: Every candidate who establishes his/her venture and submits proof to that effect is eligible to receive an incentive of Rs. 1000/-. This incentive amount may be electronically transferred to the candidate on verification by NTI. The details process has worked out (Annexure-A)</p>



Dr. Shahaji Phand
Principal Coordinator AC&ABC

UNDERTAKING BY NODAL OFFICER

I undersigned do hereby declare that all the information/documents provided by Applicant who intended to attend training program under Agri-Clinics and Agri-Business Centers (AC&ABC) Scheme were cross verified and found correct as per norms of eligibility criteria under AC&ABC scheme.

I also hereby declare that, according to terms and conditions of the JanSamarth portal, the following documents were received from the applicants, verified as being accurate, and submitted for (No.)..... trainees.

1. Adhar Card linked with Pan Card
2. Proof of Age (Date of birth on Adhar card and Pan card should be matched)
3. Proof of qualification certificate
4. Bank account details (Nationalize Bank)
5. Pan Card

Seal and Signature of Nodal officer

Date:

Name of NTI:



Guidelines to release of Hand Holding/Incentives Payment to NTI/Agripreneur under AC&ABC Scheme:

S. No.	ACABC Revised Guidelines 2018	Existing Process	Changes adopted in view of Jan Samarth Portal/MIS Portal	Justification/Remark
1.	Release of 1st Hand Holding Amount Rs.2500/- per trainee			
	<p>4.5.5.1. Half of the handholding amount/- per i.e. Rs. 2,500/- per trained candidate shall be released to the NTI on receipt of list of projects submitted to bank (for candidates who intend to establish the venture with bank finance) along with proof of submission. NTIs must submit Utilizations Certificate for this amount within a year from the date of completion of respective training programmes as per the format available at http://www.agriclinics.net/guidelines/handholdinguc-allcategories.pdf</p>	<ul style="list-style-type: none"> • Submission of Performa A (Details of DPR) • Postal Acknowledgment Id • Postal tracking report • Submission of soft copy of DPRs to MANAGE • Updation of DPRs on MIS Portal 	<ul style="list-style-type: none"> • Submission of Performa “A” with information on Jan <u>Samarth-Id</u> • <u>Bank acknowledge receipt</u> OR Postal receipt as proof of submission of DPR in bank (<u>Applicable to those candidates, where bank denied to issue Bank acknowledge receipt</u>) • Utilizations Certificate • <u>Submission of soft copy of DPRs to MANAGE</u> • <u>Submission of DPRs on MIS Portal</u> 	<ul style="list-style-type: none"> • Performa A illustrates the specific bank information needed to maintain the AC&ABC database for bank loan pending status. (Addition of One column in Performa A for enlisting Jan Samarth ID)
2.	Release of 2nd Hand Holding Amount Rs.2500/- per trainee			
	<p>4.5.5.2. Remaining 50% of the handholding amount i.e. Rs. 2,500/- per established candidate shall be released to NTI on receipt of proof for Agri-Venture establishment. The second instalment is given as an incentive and NTI's are required to give receipt to MANAGE for accounting purpose and Utilization Certificate is not needed.</p>	<ul style="list-style-type: none"> • Submission of Bank Loan Sanction letter as a proof of Agri-Venture Establishment • Submission of Performa B 	<ul style="list-style-type: none"> • Submission Hand Holding Format (Annexure-I) • At least one evidence of Agri-venture establishment as per Annexure-II • NTI's are required to give Pre-signed payment receipt to MANAGE for accounting purpose 	<ul style="list-style-type: none"> • Performa B illustrated specific information on Bank loan sanction and status of subsidy needed to maintain the AC&ABC database • Respective state consultant will cross

			<ul style="list-style-type: none">• Current 2 photographs of Agri-venture• <u>Submission of Performa B</u>• <u>Submission of Bank sanction letter as proof of Agri-venture establishment (For candidates whose bank loan sanctioned)</u>• <u>Updation of loan & subsidy information on MIS portal</u>• <u>Upload claimed success story on MIS-Portal</u>• <u>The maximum time period to claim the 2nd Hand holding payment is three years from the date of completion of Training program.</u>• <u>The TP for which 3 years' time period is over, for such TPs, NTIs can submit their claim on or before June 2023.</u>	verify the claimed Agriventure unit from MIS-portal before releasing 2 nd HH payment
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3.	<p>Full HH Payment for Self-investment Agri-Ventures</p> <p>4.5.5.2. In case of self-financed Agri-Ventures, NTIs may claim full handholding amount on submission of proof for Agri-venture establishment.</p>	<p>One such claim is in process</p>	<ul style="list-style-type: none"> • Submission Hand Holding Format (Annexure-I) • At least one evidence of Agri-venture establishment as per Annexure-II • Current 2 photographs of Agri-venture • <u>NTI's are required to give Pre-signed receipt to MANAGE for accounting purpose</u> • <u>Submission of UCs</u> • <u>The maximum time period to claim the 2nd Hand holding payment is three years from the date of completion of Training program.</u> • <u>The TP for which 3 years' time period is over, for such TPs, NTIs can submit their claim on or before June 2023.</u> 	<ul style="list-style-type: none"> • As per clause 4.3.3.2 : Facilitate the trainees to choose a venture and to prepare DPR based on market survey, hands on experience with the support of experienced bankers. • For this purpose 1st HH payment is released to NTIs followed by submission of UC. • If 100% payment (Rs. 5000/-) will be released to NTI, justification of expenditure nowhere will be reflected. • MANAGE will be verified that, whether NTIs has already received 1st HH payment for the claimed candidates, If, yes, only 50% HH payment will be released to NTI.
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4.	Payment of handholding charges to another NTI			
	<p>4.5.7.1. Presently, the Training Institutes where the candidates undergo training receive the handholding charges. For some reasons (e.g. distance, inactive NTIs etc.), the NTI which trains a particular candidate might not have been able to submit the DPR or successfully complete the handholding support leading to setting up of venture. While such handholding is to be provided for one year, a trained candidate may know whether the handholding is on the right track.</p> <p>4.5.7.2. If a venture is not successfully established within one year and the candidate feels that this has happened due to the lack of appropriate handholding by NTI that trained him, he may opt for subsequent handholding by a different NTI. In such a case, full handholding amount of Rs. 5000/- (where even the first instalment would not have been disbursed due to non-submission of DPRs) or 2nd instalment of Rs. 2,500/- shall be paid to such another NTI, which will be considered for handholding charges only after the trained candidate expresses his willingness to get associated with such other NTI in writing to MANAGE. Besides this, the NTI which is willing to provide handholding to a candidate not trained by it has to convey its willingness to MANAGE in writing</p>	<p>Released of Hand Holding payment as and when NTI/Agripreneur submitted willingness letter to MANAGE (As per clause 4.5.7.1 and 4.5.7.2.)</p>	<ul style="list-style-type: none"> • The selected NTI and interested candidate need to submit a letter of MANAGE regarding willingness to receive hand-holding support from another NTI. • 100% hand holding payment Rs. 5000/- per trainee will be released to another NTI only after submission of prescribed documents 	<p>Submission of prescribed documents given evidences for statement of expenditure incurred towards hand holding support to the Agripreneurs.</p>

	to provide handholding. Confirmation about setting up of a successful venture as a sequel to such handholding by another NTI will be reported in the prescribed format. The above steps will ensure non-duplication of payment to more than one NTI. Responsibility of handholding of candidates trained by NTIs, which have been subsequently declared as inactive, may be given to willing/active NTIs in respective States.			
5.	Incentive to NTI			
	4.5.6.1. NTIs with cumulative and respective batch success rate of more than 50 percent are eligible to get an additional incentive of Rs. 2000/- per candidate for every candidate established after 50% success rate, reported in respective batch. NTIs shall submit receipt to MANAGE for accounting purpose and Utilization Certificate is not needed for this amount.	<ul style="list-style-type: none"> No claim process till date 	<ul style="list-style-type: none"> NTIs shall submit pre-signed receipt to MANAGE for accounting purpose <u>Submission of Proforma “C”</u> <u>Updation of claimed success stories on MIS portal</u> <u>NTI can claim incentive only once. The maximum time period to claim the incentives is three years from the date of completion of Training program.</u> <u>The TP for which 3 years’ time period is over, for such TPs, NTIs can submit their claim on or before June 2023.</u> 	<ul style="list-style-type: none"> Performa “C” has prepared to facilitate process Respective state consultant will monitor the cumulative as well batch wise success rate
6.	Incentive to Agripreneur			
	4.5.6.2. Every candidate who establishes his/her venture and submits proof to that effect is eligible to receive an incentive of Rs. 1000/-. This incentive amount may be electronically transferred to the candidate on verification by NTI	Incentive Payment released to Agripreneurs in the year 2016 by receiving advance payment receipt	<ul style="list-style-type: none"> Proof of venture establishment verified by NTIs. <u>At least one evidence of Agri-venture establishment as per Annexure-II</u> 	MANAGE will release the incentive to Agripreneur only after the NTI Claims 2 nd HH, Full payment Amount for that candidate.

			<ul style="list-style-type: none"> • <u>Current 2 photographs of Agri-venture</u> • <u>Submission of pre-signed payment receipt from Agripreneur and NTIs for accounting purpose</u> 	Respective state consultant will cross check the above handholding status.
7.	4.5.6.3. As handholding and reporting the progress are continuous activities, MANAGE may release the handholding amount to NTIs on bi-monthly basis	No change	No Change	

The above guidelines will be effective from 01-04-2023



Dr. Shahaji Phand
Principal Coordinator AC&ABC

PROFORMA –A FOR 1ST HAND HOLDING PAYMENT

STATUS OF PROJECTS SUBMITTED UNDER AGRI-CLINICS AND AGRI-BUSINESS CENTRE SCHEME -PROFORMA -A (Pending)									
Name of the training institute:									
Training Programme No. & Period: (..... to.....)									
S. No.	Name & Address of Applicant	ID No.	Activity proposed	Date of submission of DPR to the Bank	Name of the Bank with Branch address	Project cost (Rs. In Lakh)	Loan Amount	Postal Acknowledgment ID	Jan Samarth ID
1									
2									
3									
4									
5									

Seal & Signature of the Nodal Office

AGRI-CLINICS AND AGRI-BUSINESS CENTRE (AC&ABC)

Format for 2nd Hand Holding Payment

Annexure-I

SI No.	Particulars	Details
1.	Name of the Candidate	
2.	I.D. No of candidate	
3.	Address:	
4.	Mobile No:	
5.	Email:	
6.	Name of the Training Institute	
7.	State	
8.	Enterprises/ venture Name	
9.	T. P. No.	
10.	Duration of training program	
11.	Date of starting the enterprises	
12.	Financial Outlay	
13.	Source of investment (Own/Loan)	
14.	If loan, name of the bank, place, amount (in lakhs)	
15.	Subsidy	
16.	Average income Rs. (per month)	
17.	No. of farmers being covered/year	
18.	No. of villages being covered/year	
19.	No. of people employed (excluding Agripreneur)	
20.	Proof of the establishment attached 9As per Annexure-II)	
21.	Two action photos to be attached	

Any other relevant information:

Seal & Signature of Agripreneur

Seal and Signature of Nodal Officer

Annexure-II

SI No.	Project Description	Evidence
1.	Agri-Clinics	Registration from Competent Authority, Shop act License, Customer receipt/Bills, Firm Registration.
2.	Agri-Clinics and Agribusiness Centres	License/Registration/permission from competent authority
3.	Agro-Eco Tourism	Registration/License, Firm Registration.
4.	Animal Feed Unit	Registration/License, Firm Registration/Unit
5.	Bio-fertilizer production and Marketing	Registration/License, Firm Registration/Unit
6.	Contract Farming	Land document confirming ownership/lease deed/ Contract Agreement.
7.	Cultivation of Medicinal Plants	Land document confirming ownership/lease deed/ Contract Agreement.
8.	Direct Market	Trade License
9.	Farm Machinery Unit	License for establishing unit, Registration certificate of vehicle/ machinery.
10.	Fisheries Development	Land documents confirming ownership/ lease deed, Firm Registration/Purchase receipt of inputs/material
11.	Floriculture	Land documents confirming ownership/ lease deed
12.	Horticulture Clinic	Land documents confirming ownership/ lease deed, Shop act License, Customer receipt/Bills, Firm Registration and diagnostic slip.
13.	Landscaping + Nursery	Land documents confirming ownership/ lease deed, Shop act License, Customer receipt/Bills, Firm Registration.
14.	Nursery	Land documents confirming ownership/ lease deed
15.	Organic Production /Food Chain	Land documents confirming ownership/ lease deed, Shop act License, Firm Registration.
16.	Pesticides Production and Marketing	License/Registration, Shop act.
17.	Value Addition	License/ FSSAI
18.	Fishery Clinic	Bank Account in firm name, diagnostic slip, prescription, Customer register Or Bill issued for

		services, Shop act, Registration of Firm.
19.	Seed Processing and Marketing	Trade License
20.	Soil Testing Laboratory	Registration / license/ Accreditation from Component authority
21.	Tissue Culture Unit	Registration of Unit/ National Certification System for Tissue Culture Raised Plants (NCS-TCP)
22.	Vegetable Production and Marketing	Land documents confirming ownership/lease deed
23.	Vermicomposting/ Organic manure	Land documents confirming ownership/lease deed/ registration of Firm
24.	Veterinary Clinics	License, Veterinary Council of India (Registration)
25.	Crop Production	Land documents confirming ownership/lease deed
26.	Dairy/Poultry/Piggery/Goatary	Animal purchase bill/Receipt, Land documents confirming ownership/lease deed receipt from shandy/milk supply Record, insurance Certificate.
27.	Rural Go down	Land documents / approved plan by civil engineer/ Accreditation from component authority
28.	Production & Marketing of Bio-Control Agents	Bank Account, Any invoice / Bills Purchase of bio agents, equipment bills,
29.	Agriculture Journalism	Any Contract received, executed, pamphlets designed, remuneration received, copies, Firm Registration, shop act
30.	Sericulture	House ownership/lease deed, registration of firm, Purchase of egg card
31.	Mushroom	Spawn Purchase receipt, Land documents confirming ownership/lease deed
32.	Any other information	Based on main activity most important document which gives specific Identity to the activity. Example: Bank Loan sanction copy, insurance copy. Annexure XI (Farmer advisory service)

Annexure - XI

FORMAT FOR MAINTAINING RECORDS OF ADVISORY SERVICES PROVIDED BY THE AGRI-PRENEUR

Part-I

Date	Name of the Farmer	Father's / Spouse Name	Village & Panchayat	Contact No.	Category (MF/SF/ others)	Advise Provided	Amount charged ,if any ()	Signature / thumb impression of farmer if visited in person

Name of the Agri-Clinic & Agri-Business Centre:

Part-II

Format for Reporting Advisory Services provided by the Agri-preneur on Monthly basis

Name of the Agri-Clinic & Agri-Business Centre:

Period of Report:

Sl. No.	Farmer's Name, Address & contact numbers	Category (MF/SF/ others)	No. of Times interacted during the month	Details of Advisories provided	Amount charged (Rs)

PAYMENT RECIEPT

(For 2ND Installment of hand holding support for Agri-ventures establishment)

Received a sum of Rs. _____ (Rupees _____ only) from
MANAGE towards 2nd Installment providing handholding services for successful
agriventures established for Training Programme No. _____ @ Rs.2,500/- per
candidate to _____ candidates.

Seal & Signature of the Nodal Officer:

Name: _____

Name & Address of the NTI: _____

Date: _____

Place: _____

PROFORMA -B

LOAN SANCTIONED DETAILS UNDER AGRI-CLINICS AND AGRI-BUSINESS CENTERS SCHEME								
Sr. No.	ID no.	Name & Address of the candidate	Title of the projects	Project cost (Rs. In Lakh)	Loan amount (Rs. In Lakh)	Name & Address of the Bank	Date of loan sanction	Remark (Subsidy Released/Not Released)
1								
2								
3								
4								
5								

Seal & Signature of the Nodal Officer

Incentives to NTIs

PAYMENT RECEIPT

(For providing additional incentive to agri-ventures established over and above 50%)

Received a sum of Rs. _____ (Rupees _____ only) from
MANAGE towards incentive for providing handholding services for successful
agriventures established for Training Programme No. _____ @ Rs.2,000/- per
candidate to _____ candidates.

Seal & Signature of the Nodal Officer:

Name:

Name & Address of the

NTI: _____

Date: _____

Place: _____

PERFORMA “C”

NTI INCENTIVE

Details of Agri-venture establishment under AC&ABC scheme

- Name of NTI:
- Training Program No. :
- Duration:
- No. of candidate's trained:
- No. of establishment:
- Batch success rate (Above 50%):
- Cumulative success rate up to previous year (Above 50%):

List of candidates:

S. No	Name of Candidates/Address	I.D. No.	Name of Agri-Activity	Bank loan (Yes/No)	Subsidy (Yes/No)	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Seal & Signature of Nodal officer

Incentives to Agripreneur

PAYMENT RECIEPT

Received an amount of Rs.1000/- (Rupees one thousand only) from Director General, National Institute of Agricultural Extension Management (MANAGE), Rajendranagar, Hyderabad towards the incentive amount from establishing

_____ (Name of the Agriventure) at _____ (Place: Village, Taluk, District, State).

Account Details:

Name of the Account Holder: _____
Savings Bank/ Current Account Number: _____
Name of the Bank: ____
Name of the Branch: _____
IFSC Code: ____

Personal Details:

ID. NO: _____
NTI: _
Training Programme No: _____

Recipient's Postal Address:

Village: _____
Taluk: _____
District: _____
State: _____
Pin Code: _____
Mobile No: _____
Email: _____

Seal & Signature of Nodal Officer

Seal & Signature of Agripreneur

Date: _____ Place: